

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
WID STAFF

SUBJECT: SDA ADMINISTRATORS' QUARTERLY MEETING—JUNE 2, 2000

A Service Delivery Areas (SDA) Administrators' Quarterly meeting will be held on Friday, June 2, 2000, at the following location:

Red Lion Hotel Sacramento
1401 Arden Way
Sacramento, CA 95815

Reservations must be made directly with the Red Lion Hotel at (916) 922-8041, no later than May 25, 2000. A block of rooms is being held under "SDA Quarterly Meeting." The room rate is \$84 single or \$94 double occupancy, plus 12.06 percent tax. Check-in time is 4 p.m. Guests arriving before 4 p.m. will be accommodated as rooms become available.

Transportation from the Sacramento International Airport is available via SuperShuttle for \$9 one-way or \$17 roundtrip. From the airport, the booth is located in front of the Food Court, between the two main terminals. If you need airport transportation at times other than those listed above, please call SuperShuttle's 24-hour reservations line at 1-800-BLUE VAN or 1-800-258-3826. You must call at least two hours in advance.

For additional information, visit the hotel Web site at <http://www.redlion.com>. Driving directions from the airport:

- *Take I-5 South toward Sacramento for approximately ten minutes. Exit Garden Highway. Go left onto Garden Highway. Garden Highway turns into Arden Way. Make a left turn into the Arden Fair Mall parking lot in front of Sears (there is a left turn in front of Sears). Once in the mall parking lot, make a left to the hotel. The Red Lion is located between Sears and the freeway. (Parking is complimentary.)*

If you need to ship material to the hotel for handouts, etc., the address on the package should read:

*SDA Quarterly Meeting
June 2, 2000/Attn: Maureen O'Donnell
Red Lion Hotel Sacramento
1401 Arden Way
Sacramento, CA 95815*

Please clearly label your shipping materials. The hotel does not have storage space for large shipments. Please send all materials one day prior to the meeting.

The meeting will convene at 9 a.m. and adjourn no later than 5 p.m. An agenda will follow under separate cover.

If you have questions, please contact Jim Scholl, at (916) 657-4610.

/S/ BILL BURKE
Chief